**JOB POSTING**

**JOB TITLE:** Statewide Organizer (CDN)

**SALARY RANGE:** $58,240

CHIRLA offers an excellent benefit package, which includes generous time off, health, dental, vision and 401K plan.

**FLSA Classification:** Exempt/Salaried, full-time, regular

**REPORTS TO:** Director of Organizing

**START**: Open until filled

**LOCATION**: Headquarters

The Coalition for Humane Immigrant Rights (CHIRLA) is a nonprofit organization founded in 1986. CHIRLA is a California leader with national impact made of diverse immigrant families and individuals who act as agents of social change to achieve a world with freedom of mobility, full human rights, and true participatory democracy. CHIRLA organizes and serves individuals, institutions and coalitions to build power, transform public opinions, and change policies to achieve full human, civil and labor rights. Guided by power, love and vision of our community, CHIRLA embraces and drives progressive social change.

**POSITION**:

CHIRLA is seeking an experienced a Statewide Organizer (CDN) who will organize the college youth network across the state of California to help build and strengthen a statewide organizing and campaign work. The Statewide Organizer will be responsible to coordinate the CDN member campuses by conducting direct outreach and recruitment of youth members. The Organizer will work towards the building of a CHIRLA base in the aforementioned regions. We are looking for someone with deep roots in this region, committed to immigrant leadership and to contribute to our Organizing Team.

The ideal candidate will be someone who has a vision and strong desire to build CHIRLA’s local and statewide power, but also loves to implement program work at the local level and to work directly with organizers and grassroots leaders to build a strong powerful base. This position is for someone who enjoys working in the field, establishing relationships with community members and local allies, as well as to further the progress made on immigrant rights in California.

**RESPONSIBILITIES AND DUTIES:**

**Organizing and Education (50%)**

* Develop and implement outreach and recruitment plan for college campus AB 540 and immigrant student clubs into the California Dream Network (CDN);
* Develop and implementation of leadership development program for CDN Members;
* Facilitate communication between campus organizations;
* Develop and disseminate immigrant rights materials as they pertain to youth;
* Convene and facilitate CDN Steering Committee meetings (virtual and/or in-person);
* Conduct presentations to community at large concerning current CHIRLA campaigns (virtual and/or in-person).

**Campaign Coordination (25%)**

* Conduct necessary research for the Network and/or CHIRLA campaigns
* In conjunction with Communications Director and E-Advocate, develop and implement media strategies around campaigns; manage media inquiries around immigrant youth issues
* Assist in development and implementation of mobilization for electoral work (during election cycles)
* Works closely with the Director of Policy and Advocacy Director and Director of Organizing to determine policy priorities for the CDN and CHIRLA at large

**Coalition Building (15%)**

* Identify new coalition partners for the network, recommending strategic areas of work and facilitating direct relationships with individual campuses where necessary
* Provide training to ally and/or emerging organizations on student organizing strategies and tactics
* Represent CHIRLA with local/regional or national organizations or coalitions as assigned

**Project Oversight, Planning and Reporting (5%)**

* Incorporate member feedback into planning and evaluation at all levels
* Turn in yearly work plans with goals and key priorities for respective Committee
* Submit quarterly written report on activities and progress on goals
* Participate and provide some leadership in overall Organizing Team Planning, goal setting, and evaluation

**Administrative Duties (5%)**

* Participate in and report at general staff and organizing team meetings
* Participating and/or taking leadership in CHIRLA fundraising activities
* Turn in reports and plans in a timely manner
* Turn in time-sheets and other administrative materials according to deadlines
* Perform other related duties as required, including coverage for other staff on our team
* Support CHIRLA’s fundraising goals including Annual Gala, Membership Drive and Women Leading Change activities
* Perform other duties and responsibilities as assigned

**SKILLS AND QUALIFICATIONS:**

* Minimum of three to five years of knowledge of immigrant organizing models and experience supporting leadership development of grassroots members
* Minimum of three to five years experienced in developing and executing leadership development training that deepen grassroots member understanding and analysis of the systemic nature of oppression
* Strong background in community organizing with a demonstrated ability to coordinate issue campaigns with volunteer grassroots members and leaders
* Knowledge of and experience with national, state and local organizational players engaged in immigrant rights and related issues
* Experience in campaign development and implementation
* Experience on logistics for events and actions
* Excellent communications skills – verbal and written
* Excellent organizational skills – good attention to detail and well organized
* Self-motivated – proven ability to work independently and open to be innovative and creative
* Proven ability to work under definite timelines and deadlines
* Knowledge of and commitment to immigrant and worker rights and CHIRLA’s mission
* Bilingual English/Spanish a must, with excellent oral communication, public speaking, and writing skills
* Ability to have positive working relationship with CHIRLA staff, members and allies
* Ability to work well with diverse groups and populations
* Must be flexible and willing to work early morning, evening and weekend hours
* Professionalism, maturity and ability to work as a team and independently

To apply, send resume and cover letter to:jobs@chirla.org

Subject Line should read: **Statewide Organizer (CDN)**