JOB POSTING

JOB TITLE: Afghan Refugee Housing and Welcoming Navigator
SALARY RANGE: $25.00/hr.
FLSA Classification: Temporary Non-Exempt/Hourly, Part-time (Jan 2022 thru Dec 2022)
REPORTS TO: Anahita Panahi, Refugee Campaign Manager and Apolonio Morales, Director of External Affairs
START: Open until filled
LOCATION: Southern California (Los Angeles; Orange County)

The Coalition for Humane Immigrant Rights (CHIRLA) is a nonprofit organization founded in 1986. CHIRLA is a California leader with national impact made of diverse immigrant families and individuals who act as agents of social change to achieve a world with freedom of mobility, full human rights, and true participatory democracy. CHIRLA organizes and serves individuals, institutions and coalitions to build power, transform public opinions, and change policies to achieve full human, civil and labor rights. Guided by power, love and vision of our community, CHIRLA embraces and drives progressive social change.

In partnership with We Are All America, a powerful alliance of national and state-based organizations that works to uphold and strengthen our nation’s commitment to welcome and protect those seeking freedom, safety, and refuge in the United States. We Are All America organizes people across religious and cultural differences to build inclusive communities where we all belong.

POSITION DESCRIPTION:

The Afghan Refugee Housing & Welcoming Navigator will be an Afghan community leader who will jointly working with the We Are All America team and lead the following response and welcoming work after receiving proper training. This position is a combined strengths to respond to the willful destruction of the U.S. refugee resettlement program and the heightened anti-refugee, anti-asylum, and anti-Muslim narratives that are influencing political decision making and public opinion.

DUTIES AND RESPONSIBILITIES:

Connecting newly arrived Afghan families to key services: In an effort to support as many families as possible in this critical time, the WAAA Afghan Refugee Housing & Welcoming Navigators will support with:

- Helping families navigate and access resources for housing and other basic needs
- Educating families on how to access housing, legal services, and other resources in their communities through local “know your rights and resources” presentations
- Connecting newcomers with former refugees in order to help support their integration process.

Community Leadership Development: Afghan Housing & Welcoming Navigator train a Local Team

- The lead Afghan Refugee Housing and Welcoming Navigator will work to build a small team (2 - four leaders) of local navigators in an effort to expand outreach and assistance to the Afghan community.
- This lead Navigator will provide training to their local team and support them in outreach and community education
• Each local Navigator local team will aim to reach xxx families, who will disseminate housing and welcoming information to the community.

**Develop partnerships:** With local institutions to increase support and services for refugees

• Support local resettlement efforts of agencies tasked with initial resettlement by helping to advocate for the needs of newly arrived refugees.
• Identify challenges around access for housing and other basic needs work with stakeholders in order to address barriers and build alliances with housing partners.

**SKILLS AND QUALIFICATIONS:**

• Experience in working with Afghan communities, and community advocacy and organizing
• Bilingual in English and Pashto/Dari is required
• Self-starter- able to take on tasks with minimal supervision
• Demonstrated ability to build relationships and work effectively with people of diverse social, faith, economic and racial/ethnic backgrounds
• Excellent verbal, analytical, writing, and organization skills
• Demonstrated public speaking skills
• Proficient knowledge of Gmail features- Internet required
• Bachelor's Degree is preferred
• Willingness to work flexible hours; evenings and weekends required
• A commitment to social justice, and experience working with and in diverse low-income communities and communities of color
• Ability to work as part of a team and on multiple projects
• Access to a car, valid driver's license and insurance, and ability to travel within the metropolitan area and sometimes out of state
• Ability to have positive working relationship with CHIRLA staff, members and allies
• Must be flexible and willing to work early morning, evening, and weekend hours; and
• Professionalism, maturity and ability to work as a team and independently
• Highly organized and detail-oriented, with the ability to manage deadlines and multiple tasks effectively and efficiently
• Support CHIRLA’s fundraising goals including Annual Gala, Membership Drive and Women Leading Change activities

To apply, send resume and cover letter to: jobs@chirla.org
Subject Line should read: Afghan Refugee Housing and Welcoming Navigator